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FERIA VALENCIA
2010



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APPLICATION FORM



TRADE FAIR:	
Exhibiting Firm:	
Contact:	Stand Number:
E-mail:	

BILLING INFORMATION

Please fill-in the following billing information that will be used in all the invoices issued by Feria Valencia:

Billing address:	
Street/PO box:	
Postcode/town:	
Contact:	E-mail:
Phone:	Fax:
VAT registration n°.:	

CREDIT CARD INFORMATION

Please fill-in the following credit card information that will be used to charge contracted services if you choose to pay them by credit card:

(Please tick) <input type="checkbox"/> EUROCARD/MasterCard	<input type="checkbox"/> VISA	<input type="checkbox"/> Diners	<input type="checkbox"/> AMERICAN EXPRESS
Card number:			
Card verification number:		Expiry date:	
Cardholder:			
..... Place, date:	 Legaly binding signature:	

I authorise Feria Valencia to charge _____ (amount) on this credit corresponding to the services **FERIA HABITAT VALENCIA 2010**.

Date, signature, and company stamp

PAYMENT PROCEDURES

Feria Valencia offers the following payment procedures.

1. **Bank Transfer** to one of the following account numbers:

Bank	Iban	Bank Code	Branch Code	CD	Account No.	Swift
SANTANDER	ES19	0049	1827	80	2110438817	BSCHEM
BANCAJA	ES02	2077	0489	18	3100107208	CVALESVVXXX
B. VALENCIA	ES10	0093	0100	66	0001214928	VALEESVV
BBVA	ES84	0182	5941	41	0201505396	BBVAESMM
POPULAR ESPAÑOL	ES87	0075	0063	01	0600666404	POPUESMM

2. Make **cheques** payable to 'Feria Muestrario Internacional de Valencia' (in EUR, **FERIA HABITAT VALENCIA 2010**).

Please send payment confirmations to:

Treasury Office: Phone: +34 963 861 292 - Fax +34 963 861 291 - E.mail: tesoreria@feriavalencia.com

For any questions, please contact:

E-mail: servicecenter@feriavalencia.com - Phone: +34 902 747 309

APPLICATION FORM



TRADE FAIR:	
Exhibiting Firm:	
Contact:	Stand Number:
E-mail:	

As a precautionary measure for any incident that may occur during your participation at the fair, FERIA VALENCIA offers the possibility of contracting various insurance policies, of which INSURANCE AGAINST FIRE AND FLOODING is the only one OBLIGATORY REQUIRED.

To contract this service, it is necessary to fill in this form.

1. OBLIGATORY FIRE AND FLOOD DAMAGE INSURANCE
 And demands also the insurance which, with a voluntary character, the Fair puts at its disposal for the following risks and amounts:

QUANTITY	TYPE OF MATERIAL	EUROS
<input type="text"/>	Contents of stand	<input type="text"/>
<input type="text"/>	Merchandise	<input type="text"/>
<input type="text"/>	Decoration and furniture	<input type="text"/>
SUBTOTAL		<input type="text"/>
Stand structure (not included in insurance against theft)		<input type="text"/>
TOTAL		<input type="text"/>

The abovementioned exhibiting firm DECLARES, for insurance coverage matters, under its responsibility the declared values. In case of not filling in the corresponding inventory, the following values per every 16 sq.m will be charged: Content: 2.400 euros - Stand: 450 euros

2. THEFT (Not pilferage) YES NO
3. GOODS TRANSPORT INCLUDING LOADING AND UNLOADING:
- | | | |
|------------|------------------------------|-----------------------------|
| Land | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| Air | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| Sea | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
4. BREAKAGE DURING THE EXHIBITION YES NO
5. CIVIL LIABILITY COVERING DAMAGES TO THIRD PARTIES YES NO

DEADLINE FOR SENDING THIS FORM: 1 MONTH BEFORE SET-UP.
PLEASE SEND THIS FORM BY E-MAIL OR FAX: servicecenter@feriavalencia.com +34 902 747 345

Date, signature, and company stamp

RATES AND CONDITIONS

Rates (VAT not included)

Compulsory fire insurance and flood damage (*) (**)	3‰
Voluntary insurance against theft (not pilferage) (*) (**)	3‰
Voluntary goods transport insurance including loading and unloading (land, air, sea)	4‰ - Europe 6‰ - Rest of the world
Voluntary insurance of breakage during the Fair	5‰
Voluntary insurance of civil liability (cover 300.506,05 euros)	55 euros

(*) In the case of ANTIQUE and the JELLEWERY AND WATCHMAKING FAIR it will be 7‰
(**) In the case of the AUTOMOBILE TRADE FAIR it will be 1‰

1. Fire and flood damage.

The Fair offers a general insurance policy against fire and damage by flooding, covering all merchandise and the structure of the stands of exhibitors, who are obliged to declare their full value and pay the corresponding insurance premium.

2. Theft (not pilferage).

Voluntary insurance against theft does not include pilferage. During the opening hours of the fair, and during the periods set aside for setting up and dismantling, the exhibitor is directly responsible for the security of goods on exhibit in its stand.

3. Good transport including loading and unloading.

This policy only covers breakage and damage of goods from the moment they leave from their point of origin until their arrival at the Trade Fair. Included under the coverage is all handling of goods during loading, transport and unloading at the exhibitor's stand by personnel authorized to perform such activities within the Trade Fair halls.

4. Breakages during the Fair.

This policy covers risks of breakage that goods may suffer during the time they are being exhibited on the stand, including unpacking and packaging operations on the premises for subsequent display or removal goods, whoever the person or people causing the damage may be. This policy is therefore much wider in scope and coverage than the policy described in point 3.

5. Civil Liability.

To avoid the application The Civil liability policy covers damages with respect to third parties occurring as a result of any goods or machines on display, independently of obligation incurred by exhibitors of adopting all such safety and protection measures as required by current legislation. There is deductible coverage per claim of 150,25 euros.

6. Proportional Rule.

To avoid the application of the proportional rule, exhibitors are required to state the total value of all exhibited goods, including stand decoration and installations, when taking out Compulsory Fire and flooding as well as the Voluntary Theft Insurance policies. In the event of not filling out the corresponding inventory, the following values will be fixed for each 16m² module: Content: 2,400 euros - Stands: 450 euros.

7. Validity of Policies.

Insurances policies only provide coverage during the officially stipulated periods for setting-up, the fair itself, and subsequent dismantling. For this purpose, and in the exhibitor's own interest, we strongly recommend filling the form in and returning it by the given deadlines.

8. General Conditions.

In all cases, the general and specific conditions stipulated in the Trade Fair's policy with the Insurance Company will be applicable. In case there is any private fire and damage by flooding insurance agreements held by exhibitors certificate from your Insurance Company must be supplied expressly stating that it "renounces any right to reclaim against FERIA VALENCIA". In any case, "loss of profit" is not included.

Certificate and documentation must be sent to: servicecenter@feriavalencia.com or Fax: +34 902 747 345

9. VAT.

Up to 30th June 16% - from 1st July 18%

10. EXAMPLE 1

Company ABC has 128 sq.m. How is calculated the obligatory insurance?

- Number of modules = $128/16 = 8$
- For each module of 16 sq.m, the company has to pay 3‰ of the content (2.400€) and the stand (450€)
- $2.400€ + 450€ = 2.850€ \times 8 \text{ modules} = 22.800€$
- $22.800€ \times 3‰ = 68,40€$ is the amount of the insurance.

EXAMPLE 2

Company ABC declares goods for a value of 30.000€. How is calculated the obligatory insurance?

- $30.000€ \times 3‰ = 90,00€$ is the amount of the insurance.

APPLICATION FORM



TRADE FAIR:	
Exhibiting Firm:	
Contact:	Stand Number:
E-mail:	

An exhibitor must request the electric power that will be needed during the show, for both stand lighting and driving force (machines). The rates indicated include electric power consumption. A switchboard can be supplied (according to the kW required), as well as connection and electrical installation certificate (bulletin), on demand.

All electrical installations must be carried out by an electrician duly authorized by the Local Industry Authorities.

- 1. Lighting _____ Watts at 230 Volts (phase and neutral)
- 2. Lighting Switchboard, connection and Electrical Installation Certificate (bulletin)
- 3. Power _____ Watts at 400 Volts (three-phase)
- 4. Driving Force Switchboard
- 5. Permanent 24 hour power supply (up to 2000 W) protection and consumption. Only for perishable exhibited goods.

RATES (VAT not included)

FAIR DURATION	LIGHTING CONSUMPTION 1000W (1KW)	POWER CONSUMPTION 1KW.
1 Day	9,71 €	5,98 €
2 Days	15,82 €	8,76 €
3 Days	19,55 €	11,20 €
4 Days	22,40 €	11,20 €
5 Days	28,20 €	11,20 €
6-7 Days	29,65 €	11,95 €
8-9 Days	33,20 €	13,40 €

RATES FOR LIGHTING SWITCHBOARD, CONNECTION AND INSTALLATION CERTIFICATE

DESCRIPTION	TOTAL FEE
3 KW Switchboard	48,00 €
7 KW Switchboard	56,00 €
10 KW Switchboard	80,00 €
12 KW Switchboard	96,00 €
15 KW Switchboard	120,00 €
20 KW Switchboard	160,00 €

RATES FOR DRIVING FORCE SWITCHBOARD AND INSTALLATION CERTIFICATE

ELECTRIC CIRCUIT PROTECTION BOXES ON STANDS	TOTAL FEE
Up to 7,5 CV.	165,00 €
Up to 20 CV.	218,00 €
Up to 40 CV.	296,00 €

- * Installation Certificate only: 100 €
- * Permanent 24 hour power supply: 165 €
- * 1KW = 1,36 CV

For higher power ratings, contact: servicioselectricos@feriavalencia.com or Phone: +34 963 861 245

DEADLINE FOR SENDING THIS FORM: 1 MONTH BEFORE SET-UP.
PLEASE SEND THIS FORM BY E-MAIL OR FAX: servicecenter@feriavalencia.com +34 902 747 345

Date, signature, and company stamp

NOTES:

Lighting and power consumption will be invoiced according to the POWER SUPPLY REQUESTED.

Connection of stands to electrical supply will begin 4 days before the opening of the fair.

The rates indicated are subject to 7% VAT.

The supply of power is a subcontracted service and FERIA VALENCIA cannot be responsible for power failures due to external circumstances

COMPULSORY MINIMUM REQUIREMENTS FOR STAND SUPPLY CONNECTION BASED ON SPANISH LEGISLATION

All electrical installations must be made with 1Kv. Conductor or in tubing, free from halogens and with reduced opacity.

CONDUCTORS:

All electrical installations shall be made using electrical conductors rated at 1KV. (1000 V); mailing this 300, 500 and 750 V. Conductors may be used provided that they are enclosed within a protective tube ITC-BT 34, 6-2, 6-3, ITC- BT- 20, 2.2-1 and 2.2-2, ITC- BT-28.4.

Conductors shall conform to the Spanish Standard UNE 21123-4 or 5, equivalent standard (ICE-502)

The minimum diameter of branch lines (for lighting and sockets) shall be 2.5mm, protected with heads with a maximum of 15 A. Joints and branches shall be protected using boxes.

PROTECTION:

All installations shall be protected using a general 30 mA. differential. The chassis of all machinery and electrical equipment must be earthed.

A general magnetothermal device rated in accordance with line intensity and general power consumption (conforming to international standards) must be used. Each branch line shall be protected by a magnetothermal device with a maximum of 15 A. and a minimum circuit-breaking capacity of 6 KA. (although 10 KA. is recommendable) (ITC-BT 34 3.1 and 3.3); failing this, ceramic cartridge fuses may be used with a maximum of 15 A., type (gl). (ITC-BT-022 1-1 a&b). Whatever the distribution plans used, the protection of installations for electrical equipment accessible to the general public must be equipped with devices with a maximum residual differential current of 30mA.

POWER POINT:

One single cable or flex must be connected to one power point; multi adaptators must not be used; multiple bases must not be used, except for mobile multiple bases connected to a fixed base with a flex measuring no longer that a maximum of 2 m (following standards ITC-BET- 34-6.4.4).

NEON SIGNS:

For the installation of high power lighting (neon), regulation ITC-BT 044, 3-2 and ITC-BT-24 regarding instructions for the installations of luminous lettering and signage of the new regulations BT 2002.

ELECTRICAL INSTALLATIONS:

Electrical installations must be carried out and supervised by an authorized technician recognized by the Conselleria de Empresa, Universidad y Ciencia, and comply with the minimum category "Basic" (as regulated by ITC-BT-03.2 & 3.1), after which the technician must issue a Low Tension Certificate (Certins), and present it to Electrical Services before being connected to the FERIA VALENCIA electrical network.

For any doubts, please contact with:

Electrical Services Department

Tel: +34 963 861 245 - Fax: +34 963 861 2

E-mail: servicioelectricos@feriavalencia.com

APPLICATION FORM

ELECTRICITY RATES FOR SUPPLIERS / INSTALLERS (VAT not included)

ELECTRICAL CONNECTION EVENTS PAVILION 5	32 AMP	63 - 80 AMP	100 - 125 AMP	200 AMP	400 AMP
Cetat Supply	16 €	-	-	-	-
Terminal Supply	-	32 €	54 €	160 €	215 €

ELECTRICAL CONNECTION OTHER PAVILIONS	63 - 80 AMP	63 - 100 AMP	125 AMP	250 AMP	400 AMP
Supply to portable cabinets in P-6, 7, 8 and N-1 P-1, 2, 3, 4	-	54 €	-	-	-
Supply to portable cabinets in N-2, N-3, P-1, 2, 3, 4	54 €	-	-	-	-
Supply to bus ducts	-	-	244 €	265 €	320 €

PROVISIONAL BOARDS FOR ASSEMBLY	
3 Kw Connection to supplier's own distribution board	32 €
Use per distribution board per day	0,65 €

APPLICATION FORM



EXHIBITOR:
PLEASE GIVE THESE INSTRUCTIONS TO YOUR ELECTRICIAN IN CASE YOU
NOT HIRE THE ELECTRICAL INSTALLATION WITH FERIA VALENCIA

NOTES:

Available to electrical installer at the FERIA VALENCIA Electrical Services Section is an abstract of the Low Voltage Electrotechnical Regulations BT and Regulation referring to high voltage lighting installations.

All electrical installations must be comply with the new standards (Real Decreto 842/2002 passed on 2 August 2002).

OBSERVATIONS:

FERIA VALENCIA has fixed power points with a maximum of 50 KW. All services must use these power points. In the event of needing power supply for machinery requiring more than 50KW in one single power point, the Technical Services will indicate the exact point where it can be connected, with the applicant assuming the costs of supply and surge protector. Power points for lighting have a max of 20KW/ in a 5-pole 32A outlet. Exhibitors with lighting needing more power can fraction it and connect to the FERIA VALENCIA fixed power points. FERIA VALENCIA supplies a maximum electrical power of 4400 W, single phase 230 V.

All machines or devices using electronic components which may be deprogrammed due to power cuts are compulsorily required to have UPS (Uninterrupted power supply) resides the necessary harmonic filters for disruptions and reactive power condensers, as regulated in the new ITC- BT-43 2.7 standards.

Installers are authorized to sign an installation certificate up to a maximum of 50 KW per exhibitor. For higher electrical supply per exhibitor, it will be necessary to draft the installation project which will have to be validated by the corresponding Valencian Regional Government Authority (PROP, Generalitat Valenciana). The project will have to be delivered, together with the installer's certificate, to the Electrical Services of FERIA VALENCIA. Certificates for the electrical connection delivered to the Electrical Services Dept. with less than four days before the opening the fair, will be subject to a minimum moratorium of eight hours for connection (prior validation that the electrical installation is correctly finalized).